

Hustisford School District

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Principal

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Heather Cramer

Principal

Business and Finance Committee Meeting Minutes of Tuesday, October 12, 2021

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, October 12, 2021, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, member; Lisa Bosse, Chair; and Heather Cramer, District Administrator

New Business:

- Budget Information—The committee reviewed information presented at the annual meeting. The committee also discussed the ESSER III funding proposed that the district will receive.
- Staffing Updates—The committee discussed the S/L position and how the district is going to fill the vacancy. Mrs. Cramer updated that Mrs. Kreitzman is filling in on Monday and Wednesday to see students. The district will look at her compensation for those two days per week as it is in addition to her regular schedule. The position is posted on WECAN. Mrs. Cramer also indicated that they are reaching out to the universities who offer the degree to inquire about semester graduates. Finally, Mrs. Cramer has reached out to CESA 5 and 6 to inquire about any available time that they may have. CESA 5 indicated that they do not have any availability, CESA 6 is still looking into a solution.
- Return to School Plan Update—Mrs. Cramer updated on current numbers of students and staff with positive cases. She also updated on numbers testing, numbers quarantined, and protocols in place.
- Business Manager Position—The committee discussed the position and Mrs. Cramer indicated that the start date for the new employee is November 1. Mrs. Cramer has worked with Skyward for training opportunities. She indicated that CESA 5 will assist in training as will Mr. Duhr. She also indicated that the district will work through WASBO to get her a mentor assigned.
- Bassett Proposal—Mrs. Cramer presented the Bassett proposal with no changes from last year. They will continue to do all maintenance on all HVAC and indicated equipment. The proposal will go to the board for the October board meeting.
- 66.0301 Agreement with Watertown for Special Services—Mrs. Cramer presented an agreement with the Watertown School District to utilize some needed specialized services. This agreement is for the current year and will meet needs the district currently has and cannot fill internally. The agreement will be on the October board meeting.